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Revision History

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For a detailed description on each activity explained in this Job Aid, refer to the <u>SIP Site User Online Help</u>. **SIP Help Desk** Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u> ©2025 Cognizant Technology Solutions U.S. Corporation. All rights reserved.

1 Things to Do Before You Register

Before you register in SIP, you need to ensure that your system meets the minimum requirements for using SIP:

1.1 Check Your Browser Version and Installed Plugins

SIP is best viewed on Microsoft[®] Internet Explorer (IE) 11, Mozilla[®] Firefox 50 and above, Google[®] Chrome 53 and above, or Safari 9 and above, Microsoft[®] Edge 11. To confirm your browser and installed plugin versions, ask your local IT Administrator for assistance or contact the SIP Help Desk.

Check Your System Requirements (Display Resolution)



In addition, you need to disable pop-up blockers in your browser. To do this, ask your local IT administrator for assistance or contact the SIP Help Desk.

SIP is best viewed with a minimum screen resolution of 1024x768 pixels and a color depth of 16-bit.

To confirm the display resolution of your screen, ask your local IT Administrator for assistance or contact the SIP Help Desk.

1.2 What is Exostar?

Exostar is a company that provides identity, credentialing, and access solutions. We utilize Exostar's Secure Access Manager (SAM) to manage Single Sign-On (SSO) credentials and to provide secure access to applications you may utilize while participating in clinical trials.

1.3 How we use Exostar's SAM solution with SIP?

Your SIP username and password are managed and provided through SAM. When you access SIP, SAM authenticates your credentials. Through SAM, you can also reset your SIP/SSO registered email address, login password, and security questions.

Exostar also provides the following capabilities in SIP:

- Allows site users to securely e-sign documents in SIP
- Allows seamless access to other sponsor applications using SSO capabilities. Since your Exostar credentials
 are SSO enabled, you'll have the ability to access other SSO enabled systems without entering user names
 and passwords by clicking on a link to these systems in SIP.
- Allows site users to reset the SIP/SSO registered email address, login password, and security questions.

Note: SSO applications and SSO user access must be enabled by sponsors.

1.4 Allow Emails from SIP and Exostar Email Addresses



To avoid important emails from SIP and Exostar from going to your email Junk or Spam folder, add the following email addresses to the Trusted Source Settings in your mailbox:

- SIPSupport@exostar.com
- do-not-reply@sharedinvestigator.com
 - support@sharedinvestigator.com

To do this, ask your local IT Administrator for assistance or contact the SIP Help Desk.

- 1. From Control Panel, click Internet Options, and
- 2. Select the Security tab.
- 3. Click Trusted Sites.
- 4. Select Sites.
- 5. In the Add this website to the zone, type the following:

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: SIPHelp@Cognizant.com | Telephone: See Help Desk

- *.sharedinvestigator.com;
 - 6. Click Add.
 - 7. Click Close.
 - 8. Click Ok.

2 Register in SIP

The registration process below is for Site User Registration.

2.1 Check Your Email Account for the Invitation Email

To register in SIP, you must first receive an invitation from a Sponsor User or a Site User. Site Users already in SIP can also request a registration email for a non-SIP user.

| Invitation to Register on the Shared Investigator Platform (SIP) (Ref No: 13961256) 📠 | × xc | | Ð | Ø |
|---|-------------------------------------|-----------|---------|-----|
| do-not-reply-validation1@siponelab.com We to curie.sps+2234 * | ed, 22 Jun, 19:00 (2 days ago) | ☆ | * | : |
| Greetings, | | | | |
| You have been invited to register with the Shared Investigator Platform (SIP), a single platform that facilitates investigative site collaboration with multiple clinic lessen the administrative burden on site staff by reducing redundant requests for information and training and increasing automation and the re-use of data. To ensure a seamless experience, please make sure that your system meets the following minimum requirements: • Accepted Browser versions: Microsoft* I Internet Explore (1), Edge 11+, Chrome 53+, Firefox 50+, Safari 9+ • Pop Up Blocker: Must be disabled in browser used for accessing SIP • Trusted Email Addresses: Ensure that your SIP emails will be received by setting up the following as Trusted Email Addresses v support@explore.com v SIPSupport@explore.com v SIPSupport@explore.com v SIPSupport@explore.com TO REGISTER: https://sipidmvalidation1.sharedinvestigator.com | al trial sponsors and CROs. SIP has | : been de | esignec | lto |
| Please do not forward this personal invitation, unless instructed to do so. | | | | |
| Thank you. | | | | |
| SIP Help Desk E-mail Address: <u>SIPHelp@cognizant.com</u> | | | | |
| Need Help? https://validation1.sharedinvestigator.com/sipwsstatic/documents/SIP-Help-Desk.pdf | | | | |
| Registration Video: https://validation1.sharedinvestigator.com/sipwsstatic/documents/newsite/Registration_Delegation.mp4 | | | | |
| Registration Job Aid: https://validation1.sharedinvestigator.com/sipwsstatic/html/job_aids/user_job_aids/pdf/Site_User_Job_Aid_User_Registration.pdf | | | | |

The invitation email includes the URL and instructions required to register. If the user clicks on a wrong invitation link, links that were forwarded from other users, the following pop-up message is displayed:



The verification code in the email received expires in 30 minutes.

2.2 Click the registration URL in the Invitation Email

This step initiates the registration process and displays the Consent for Sharing Data with the SIP and Investigator Registry page in your browser.

If the invitation code is already used for SIP registration, the following pop-up message is displayed:

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: SIPHelp@Cognizant.com | Telephone: See Help Desk



If the invitation code is invalid, the following pop-up message is displayed:



2.3 Accept the SIP Terms and Conditions

1. In the **Language** drop-down-list, English is displayed as the default language.

| Welcome to SIP |
|---|
| CHOOSE THE LANGUAGE IN WHICH YOU WOULD Select the language and conditions |
| English |
| The Shared Investigator Platform or ("SIP") is a shared platform that allows multiple participating clinical trial sponsors ("SIP Sponsors") to communicate directly with participating sites, investigators, and other users at participating sites while conducting clinical trials. The SIP also makes it easier for clinical trial sites, investigators and other users at participating sites to participate in trials by enabling them to enter required information once and allowing site users to choose to have that information be visible to multiple study sponsors. |
| The personal information in your SIP User Profile is controlled by the Sponsors jointly and visible only to SIP Sponsors who you choose. You do this when you register, but you can update your choices at any time. You can find more detail of what information the IPP collects, how it uses your personal information, and your information rights, in the Privacy Policy and FAQS. If your data is subject to the GDPR, the legal basis for processing your data is explained in the Privacy Policy. You may also receive service messages about the operation of the platform from the SIP Sponsors' service provider. Rest assured your information will not be used to send you marketing. If you participate in a study, that SIP Sponsor is the individual controller of your SIP User Profile within its own study space and will keep that information in accordance with regulatory and recordkeeping obligations. As a SIP user, you may receive communications from SIP Sponsors about studies they are running or wish to run with you. |
| Your use of SIP is governed by the SIP Terms of Use. We recommend you read these terms. Please note that: • Users must have individual email addresses. You must not use shared email addresses e.g. info@hospital.com • Users must register in the SIP themselves. |
| Users should only upload information that is required to fulfill the purposes of the processing, and shall not upload any national IDs, passport copies and/or files containing fingerprints or other biometric information. |
| Click Continue |
| Invitation Code : PR2ZM6X7W4 |

- 2. Select the language to view the SIP Terms and Conditions in the respective language. The list of languages include:
 - Arabic
 - Chinese (Mandarin)

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

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- Chinese (Traditional)
- English
- French (Canadian)
- French (European)
- German
- Italian
- Japanese
- Korean
- Portuguese (Brazilian)
- Portuguese (Portuguese)
- Russian
- Spanish (European)
- Spanish (Latin American)
- 3. Review all SIP Terms and Conditions.
- 4. Select all the check boxes.
- 5. Click **Continue**. Consent is required for SIP registration.

2.4 Consent for Data Sharing to SIP Sponsors

- 1. In the Data Sharing Consent for SIP Sponsors, select the language to view the displayed content.
- 2. Select SIP sponsors with whom my SIP User Profile is shared to indicate which SIP sponsors may view your SIP User Profile.

| English | ~ | | |
|--|--|---|--|
| Please check the boxes belov particular SIP Sponsor, you w | to indicate which SIP sponsors may Il not be visible to them in the SIP. | view your SIP User Profile. If you do no | ot consent to have your SIP User Profile shared with a |
| The SIP is designed to You can change your cl The list of SIP Sponsor notification and invited Select SIP sponsors with wh | help you work with sponsors, so you n noices at any time by going to the Sett s may change over time as additional I to change your consent preferences t om my SIP User Profile is shared | eed to select at least one SIP Sponsor to ings section of your User Profile and sel SIP Sponsors join or leave the SIP. Wh to allow your SIP User Profile to be shar | to register. lecting "Update SIP and IR Consent". nen additional Sponsors join the SIP, you will be sent a red with the new SIP Sponsors. |
| Select All | | | - Select SIP sponsors |
| DIS | Currie C | Mar Faraldia | |
| No BMS | No Curie | Yes Franklin | |
| No BMS No Jupiter No Mars | No Curie No Lilly No Mercury | Yes Franklin No MSD No Pfizer | |
| No BMS No Jupiter No Mars No Roche | NO Curie NO Lilly NO Mercury NO Venus | Yes Franklin No MSD ~ | |



Ensure you select atleast one SIP Sponsor to register. You can change your choices at any time by navgating to the Settings section of User Profile and selecting "Update SIP and IR Consent".

3. Click Continue.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

2.5 Consent for Data Storage in IR

- 1. Select the language to view the displayed content.
- 2. In the Where Your Data is Stored page, read through the content to understand that your data may be stored or accessed in countries other than your own country.
- 3. Select the check box to accept the consent related to data transfers and storage.
- 4. Click Continue.

| gnizant xared investigator platform |
|--|
| |
| Where your Data is Stored |
| English 🗸 |
| The servers for both the SIP and the IR are located in the United States. Depending on where you are located, this may mean your information will be processed in a country where data privacy laws are different or less protective than your home country. Your personal data may be accessed by SIP or IR Sponsor ("Sponsors") users in any country in which a Sponsor does business. The global nature of the Sponsors' operations means that if you are not happy for your data to be shared internationally in this way, you should not register with the SIP. |
| Your personal information will at all times be protected in accordance with the SIP/IR Privacy Policy and applicable privacy laws. To safeguard your data, Sponsors have executed data protection agreements and the Standard Contractual Clauses approved by the European Commission with both Cognizant and DrugDev, as applicable, depending on whether the Sponsors participate in the SIP, the IR or both. Where required by local law, a copy of your data may also be stored in the country where you are based. For more information on physical and other security protections, please see the Privacy Policy. |
| Please check the box below to confirm that you have read the above and understand that your data may be stored or accessed in countries other than your own country. |
| P clicking this box, I confirm that I understand and accept the language above relating to data transfers and storage. |
| CONTINUE |
| Invitation Code :PR2ZM6X7W4 |

2.6 Consent for Sharing the Contact and Profile Information with Investigator Registry

To Provide Consent for sharing your SIP User Profile that has the contact and profile information with the Sponsors listed in IR, where it will be visible to the IR Sponsors selected to have your data shared with IR Sponsors.

1. Select Yes to provide your consent for sharing your SIP User Profile with Sponsors listed in IR.



Consent for sharing the SIP User Profile with IR is optional. Storing the profile information in IR helps maintain the up to date user profile information of Investigators which is made vissible to participating IR Sponsors. You can continue to the next screen without selecting to have your data shared with IR Sponsors listed in the page. There is an option to withdraw the consent for sharing with IR by navigating to the Settings section and selecting Update SIP and IR Consent.

| | Would you Like | to Join Investigato | or Registry? | | |
|--|--|--|---|---|--|
| | English | ~ | | | |
| | The Investigator Registry ("IR") is a database of facility and investigator contact and profile data. The IR pulls data on investigators and sites from multiple sources to produce records with the most accurate and complete contact and profile information. The IR helps connect participating sponsors with investigators and sites while reducing the burden on investigators involved in keeping their profiles and contact information up to date. For more information on the IR data sources, please consult the Privacy Policy. | | | | |
| | With your consent, we'll share updated to reflect changes you | your SIP User Profile with the IR, w I make to your SIP User Profile. | here it will be visible to the IR Spon | sors listed below. Your information in the IR will be regularly | |
| | You may withdraw consent to IR Consent". If a new sponsor ju | sharing your SIP User Profile with th oins the IR, we will notify you and a | e IR at any time by going to the Set sk whether you want to change you | tings section of your account and selecting "Update SIP and r consent preferences. | |
| Set the toggle button to Yes to provide | Please note, your consent is op | otional. You can continue to the nex | t screen without electing to have yo | our data shared with IR Sponsors. | |
| consent for sharing your SIP User Profile with the listed IR Sponsors | By selecting "yes" using the to User Profile will not be shared | ggle button below, your SIP User Pr with any of the listed IR Sponsors. | ofile will be shared with all the list | ed IR Sponsors. If you set the toggle button to "no", your SIP | |
| | Share my SIP User | profile with the following sponsors | n IR: | | |
| | Abbvie | Amgen | AstraZeneca | | |
| | Boehringer Ingelheim | BMS | GSK | | |
| | 1&J | Lilly | MSD | | |
| | Novartis | Novo Nordisk | Pfizer | | |
| | Regeneron | Roche | Sanofi | | |
| Click Continue | | CANCEL | | | |
| | Invitation Code :PR2ZM6X7W | 4 | | | |

2. Click Continue.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>



3. Click **Submit** to confirm. On clicking **Submit**, one of the following scenarios occur.

2.8 Scenarios and Navigations

Option A

If the Exostar User has an existing account with active status and already provided the address details and if all
mandatory details are filled and if the State/Province/Region is correctly set in Exostar, navigate to section 2.12.

Option B

 If the Exostar user has an existing account with active status and if any one of the mandatory fields is NULL or if the State/Province/Region is not provided, navigate to <u>section 2.9</u> and <u>section 2.12</u>.

Option C

If the Exostar user has an existing account with inactive status or not completed the first time login and if all
mandatory fields are filled with correct State/Province/Region details set in Exostar, navigate to section 2.11.

Option D

If the Exostar user has an existing account and inactive status or not completed the first time login and if all
mandatory fields are filled and if any one of the mandatory fields is NULL or if the State/Province/Region details
is incorrectly set in Exostar, navigate to section 2.9 and section 2.11.

Option E

If you are not an Exostar user, navigate to <u>section 2.10</u> and <u>section 2.11</u>.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

2.9 Primary Business Address Update

1. In the Popup that is displayed, enter the valid Sate/Province/Region.

| he address retrieved from Exostar does n NULL" in some fields. Please provide corr | ot have appropriate in ect details before you r | formation available. Either it does not h proceed with SIP login. | ave a valid "State/Province/Region" defined or has |
|---|--|--|--|
| Street Name & Number | street 23 | | Update primary address, if required |
| Building/Floor/Room/Suites | Building 2 | | |
| Country | India | Enter valid state/province/re | egion |
| State/Province/Region | Andhra Pradesh | | |
| City | hyderabad | | |
| Zip/Postal Code | Optional | | |
| | CONFIRM | Click Confirm CANCEL | |

- 2. Update the required primary business address, if the retrieved address from Exostar does not have the correct state/province/region details.
- 3. Click Confirm.

2.10 Complete the Personal Information page

On the **SIP User Registration** page, please complete the Personal Information, Contact Information, and Time Zone sections. Optional fields are indicated on the screen.

Personal Information:

- Please use your legal/full name when registering to SIP. Your name as entered here will be used on regulatory documents such as your Curriculum Vitae, FDA Form 1572, and Financial Disclosure Form.
- Please do not enter more than 50 characters for the first, middle, or last name fields.
- If you have multiple family names, it is recommended that you enter only one name as your last name.
- Please refer to the table in the <u>Appendix 1</u> which provides the special characters and languages supported in Exostar.

Contact Information:

- Enter your primary business address. For Investigators, this should be the address you would include on the FDA Form 1572 or equivalent.
- If you are a Principal Investigator, your name and phone number as entered in SIP as well as the name and address of the primary facility selected for the study may be accessible via ClinicalTrials.gov for patients to inquire about the study being conducted at your facility.

Accept Exostar Terms and Conditions and submit the details

1. Review the Exostar Privacy Policy and select the I agree to Exostar LLC's Terms and have read the Exostar Privacy Policy check box.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: SIPHelp@Cognizant.com | Telephone: See Help Desk

| PERSONAL INFORMATION | tform will provide sponsors wit | h visibility to your site. | | |
|---|--|---|--|------------------|
| Please use your legal/full name when reg Form 1572 or equivalent, and Financial Dis | istering to SIP. Your name as e sclosure Form. | ntered here will be used | on regulatory documents such as your Curriculum Vitae | , FDA |
| Title | Dr. | ~ | | |
| First Name | James | | | |
| Middle Name | Optional | Su | ffix entered here shall | |
| Last Name | Henry | fo w | llow your full name and Il be visible on CV, FDA | |
| Suffix | e.g. Jr., Sr., I, II, III (Optic | fo onal) | rm 1572 | |
| Credentials | e.g. MD, RN, PA (Optiona | al) ① Cr | edentials entered here all follow your full name | |
| Job Title | Optional | ar | d will be visible on CV, FDA rm 1572 | |
| | | | | |
| CONTACT INFORMATION Enter your primary business address. For Investigator, your name and phone numb ClinicalTrials.gov for patients to inquire ab | Investigators, this should be th er as entered in SIP as well as t out the study being conducted | e address you would inc he name and address of at your facility. | lude on the FDA Form 1572 or equivalent. If you are a Pri the primary facility selected for the study may be accessib | ncipa Ile via |
| Street Name & Number | Street 2 | | | |
| Building/Floor/Room/Suites | Freestone County | | | |
| Country | United States of Americ | a | | |
| State/Province/Region | Texas | | | |
| City | Streetman | | This number may be made | |
| Zip/Postal Code | Optional | | regulatory available off | |
| Phone | 9876262672 | | \bullet | |
| TIME ZONE | | | | |
| Time Zone | ACT | | | |
| | Exostar provides credent | ialing for access to SI | <u>.</u> | |
| | I have read the Exost | tar Privacy Policy.🗗 | | |
| | PECIETED | | | |
| | REGISTER | | | |
| | | | | |
| lo, frank lee up your security methods to start using S | Secure Access Manager. | | | |
| lo, frank lee up your security methods to start using S set up your account | Secure Access Manager. | | | |
| lo, frank lee up your security methods to start using S set up your account | Secure Access Manager. | | 6 0 | |
| lo, frank lee up your security methods to start using S set up your account | Secure Access Manager. | | | |
| Io, frank lee up your security methods to start using S set up your account te your password. | Secure Access Manager. | questions and set your an | swers. We'll take you straight to SAM. | TART |
| lo, frank lee up your security methods to start using S set up your account te your password. | Secure Access Manager. | questions and set your an | swers. We'll take you straight to SAM. | START |
| lo, frank lee up your security methods to start using S set up your account ite your password. | Secure Access Manager. | questions and set your an | swers. We'll take you straight to SAM. | TART |
| Io, frank lee up your security methods to start using S set up your account te your password. M and You I out what you can do in Secure Access Mana | Secure Access Manager. | questions and set your an | swers. We'll take you straight to SAM. | START |
| Io, frank lee up your security methods to start using S set up your account te your password. M and You lout what you can do in Secure Access Mana | Secure Access Manager. Select your security ger. | questions and set your an | swers. We'll take you straight to SAM. | TART |
| Io, frank lee up your security methods to start using S set up your account) ite your password. M and You Iout what you can do in Secure Access Mana | Secure Access Manager. | questions and set your an | swers. We'll take you straight to SAM. | TART |
| lo, frank lee up your security methods to start using S set up your account ate your password. V and You out what you can do in Secure Access Mana | Secure Access Manager. Select your security ger. Your acco SAM provi | questions and set your an unt for secure access and des a single sign-on to voi | swers. We'll take you straight to SAM. | TART |
| Io, frank lee up your security methods to start using S set up your account ite your password. V and You out what you can do in Secure Access Mana | Secure Access Manager. Select your security ger. Your acco SAM provi | questions and set your an unt for secure access and des a single sign-on to you | wers. We'll take you straight to SAM. | start |

In case the Site User closes the browser by mistake, during the setting up of a Password, the user need to follow the steps available in the <u>Appendix</u> section to complete the registration process. The personal information and contact information shall be pre-filled with the information that is provided while sending the registration invitation.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

2.11 Set your Password and Security/Challenge Questions and Activate your Exostar Account

To set up your password and Security/Challenge Questions

1. In the following page that is displayed, click **Create Password**.

| et up your security methods to start usin | ig Secure Access Manager. | |
|---|--|---------------------------------|
| t's set up your account | | |
| I A A A A A A A A A A A A A A A A A A A | | to: |
| | | |
| eate your password. | Select your security questions and set your answers. | We'll take you straight to SAM. |
| reate your password. | Select your security questions and set your answers. | We'll take you straight to SAM. |
| eate your password. AM and You Id out what you can do in Secure Access Ma | Select your security questions and set your answers. | We'll take you straight to SAM. |

2. On the **Create a password** page, enter the new password, confirm by re-entering the password, and then click **NEXT.**

| Create p | assword | |
|---|--|----------------------|
| Create a pa The checkli password s | ssword to secure your a st below will help you m trength requirements. | account. neet our |
| New Password | | |
| ••••• | | 0 |
| Confirm Passwor | d | ٥ |
| Confirm Passwor | d | ۵ |
| Confirm Passwor | d length: 8 | 5 |
| Very strong Minimum Maximum | d length: 8 length: 64 | 8 |
| Very strong Minimum Maximum Minimum Minimum | d length: 8 length: 64 alphabetic character: 1 numbers: 1 | 8 |
| Confirm Passwor Very strong Minimum Maximum Minimum Minimum Minimum | d length: 8 length: 64 alphabetic character: 1 numbers: 1 special characters: 1 | 5 |



In case the Site User closes the browser by mistake, during the setting up of a Password, the new user or user with an inactive account need to follow the steps available in the <u>Appendix</u> section to complete the registration process.

3. On the **Set Security questions** page, select your four security questions and type your response for each of the question, and then click **NEXT.**

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

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| Question 1 | Answer to question 1 |
|------------------------------------|--|
| Vhat is your place of birth? | * |
| Question 2 | Answer is not case sensitive Answer to question 2 |
| What is your favorite color? | · ····· |
| Question 3 | Answer is not case sensitive Answer to question 3 |
| What was your first school's name? | ▼ |
| Question 4 | Answer is not case sensitive Answer to question 4 |
| What is your favorite movie? | ÷ |
| | Answer is not case sensitive |
| Show all answers | |

4. Your account is activated. Click on **NEXT**. The following page is displayed.

Your account is now active Your authentication methods have been set up successfully. You can now access sponsor applications and services in SAM.

5. On the **Service Agreement** page, select the required check boxes, and then click **Accept**. You must accept the Exostar terms and conditions of the Service Agreement in order to proceed.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: SIPHelp@Cognizant.com | Telephone: See Help Desk



To select or deselect the Facility

Site User may receive multiple invitations from Sponsor or from Site Staff.

If Site User receives invitation from Sponsor by one of the following methods in SIP, the following page is displayed:

- (Admin Invite Site Users to SIP)
 - Invite Site Users (Manual Entry)
 - o Invite Site Users (Upload File)

| cognizar shared ir | nt westigator platform | | | | |
|-------------------------------------|---|---|--|---|--|
| Addit | ional Information R | equested | | | |
| Sele Below recom affiliate | ct Facility is the list of facilities & departments v mend you to select the appropriate fa yourself to appropriate facilities & d | which have been included as part of the SiP registratio cilities & departments from the below list. In case you epartments after completion of the registration proce | in invitation(s) you have received from the are not associated with any of the given 55. | e requestor(s). To ensure you a facilities & departments you c | are study ready immediately after registration, we an proceed without selection. You can always |
| | Facility Name * | Department Name \$ | Address | Country \$ | View Study Details |
| | BioSeek EndoClinics | Helio World | 200 West 57th Street | United States of America | |
| | | | CONTINUE | | |

• Select or deselect the facility.

Or

If the Site User receives the invitation from the Other Site Staff page, the following screen is displayed.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

| cognizant shared inves | ognizant hared investigator platform | | | | | |
|---|--|---|---|--|--|--|
| Additio | nal Information Requ | ested | | | | |
| Sponso Below are t added to th | Sponsor Consent Below are the list of Sponsor for whose studies you've been invited in SIP. You've not provided consent to these sponsors. If you continue without providing consent, though your registration in SIP will be completed successfully, but you will not be automatically added to those studies in SIP, even if you've selected the right facilities in above table. | | | | | |
| Select All | You can provide consent to the Sponsors later by navigating to the Settings screen in SIP, however you will have to request the respective Pis & Delegates for Study Site Maintenance to add you those studies manually, after you've provided consent. Setect All Sponsor View Study Details Click the Toggle button to the Sponsor No Curie View Study Details Image: Sponsor Image: Sponsor | | | | | |
| Select f Below is the facilities & o process. | -aCIIIty e list of facilities & departments which h d Select/Deselect Facility | ave been included as part of the SIP registration invitation(you are not associated with any of the given facilities & de | s) you have received from the requestor(s). To ensure you are study ready immediately after registration, we recommend you to select the appropriate partments you can proceed without selection. You can always affiliate yourself to appropriate facilities & departments after completion of the registration | | | |
| | Facility Name 🗖 | Department Name 🗢 | Address Country 🗢 View Study Details | | | |
| | ProLive Medical Research | | States of America View Study Details | | | |
| Cognizant 2023 Cognizant, All rights reserved. Manage Cookies News Privacy Policy Terms of Use Support Help Desk his site is designed to be viewed at a browser zoom level of 100%. For best user interface experience use Microsoft Edge 94 and above, Google Chrome 94 and above, Safari 11 and above or Firefox 93 and above browsers. | | | | | | |

- 1. Click the Toggle button to provide Consent to the Sponsor.
- 2. Select/Deselect the Facility.
- 3. Click Continue.



If you do not provide consent to Sponsor, after completing the registration process, you will be added to the selected Facilities as part of the SIP registration invitation but will not be added to the Studies. You have the option to provide consent by navigating to the Settings screen in SIP. You may need to request the Principal Invetigator or Study Site Maintenance Delegate to add you to studies manually...



If the Exostar Admin creates the site user profile, through the bulk upload process, it is mandatory for the Site User to review and accept the SIP Terms and Conditions. The Site User, in this case will need to perform steps 1-5 of the <u>Set your Password and Security/Challenge Questions and Activate your Exostar</u> <u>Account section</u> below, before proceeding to step 6.

4. Complete the Mandatory SIP Orientation (Site User Orientation Guide).



- 5. Click the link to view the Site User Orientation Guide.
- 6. After you have viewed the Site User Orientation Guide, close it, and click Read and Acknowledged. This button will be enabled after you open the Site User Orientation Guide.
- 7. You will be redirected to Shared Investigator Platform Home page.

To refer to Manage Password details, refer to the Manage Password Job aid.

SIP Help Desk Email: SIPHelp@Cognizant.com | Telephone: See Help Desk

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

1. In the Login page that is displayed with the email address registered with your Exostar Account, click **Next**.

| Login | | |
|---|--------------------|--------------------------|
| Enter your Email A | ddress or Use | er ID |
| Email Address or User ID sipsiteuser@gmail.co | om | |
| Use the Email or User ID registered with your Exostar account | | |
| <u>Need help?</u> | | NEXT |
| Unauthorized access to this | system may constit | tute a criminal offense. |

2. In the Enter your Password page, enter your password.

| sipsiteuser@gmail.com | |
|--|------|
| Enter Your Password | |
| Password | ß |
| This is your Exostar account password | |
| Use a different email or user ID Forgot password? | NEXT |

3. In the Select a two-step verification method page, click Next.

| cognizant shared investigator platform | |
|---|---------------------------------------|
| | Select a two-step verification method |
| 0 | Answer security questions |
| | Enter verification code from email |
| | CANCEL |

4. In the **Security Questions** page, set the security questions and answers.

For a detailed description on each activity explained in this Job Aid, refer to the <u>SIP Site User Online Help</u>. **SIP Help Desk** Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u> ©2025 Cognizant Technology Solutions U.S. Corporation. All rights reserved.

| shared investigator platforr | n | |
|------------------------------|-------------------------------|------|
| | Security Questions | |
| | What is your place of birth? | • |
| | Answer | |
| | | 82 |
| | Answer is not case sensitive | |
| | What is your favorite color? | • |
| | Answer | |
| | | 25 |
| | Answer is not case sensitive | |
| | Verify a different way CANCEL | NEXT |



The Exostar system will encounter an error if users fail to provide the security answers within a specified time frame.

5. Click Next.

To Select/Deselect Facility

Site User may receive multiple invitations from Sponsor or from Site Staff.

If Site User receives invitation from Sponsor by one of the following methods in SIP, the following page is displayed:

- (Admin Invite Site Users to SIP)
 - Invite Site Users (Manual Entry)
 - o Invite Site Users (Upload File)

| cognizant shared investigator platform | | | | | | |
|---|---|--|--|---|--|--|
| Addit | ional Information R | equested | | | | |
| Selev Below recomi affiliati | ct Facility is the list of facilities & departments w mend you to select the appropriate fac e yourself to appropriate facilities & de | hich have been included as part of the SIP registratic clitics & departments from the below list. In case you partments after completion of the registration proce | in invitation(s) you have received from the a are not associated with any of the given I ss. | e requestor(s). To ensure you a facilities & departments you c | are study ready immediately after registration, we an proceed without selection. You can always | |
| | Facility Name * | Department Name 🌣 | Address | Country \$ | View Study Details | |
| | BioSeek EndoClinics | Hello World | 200 West 57th Street | United States of America | | |
| | | | CONTINUE | | | |

• Select or deselect the facility.

Or

If the Site User receives the invitation from the Other Site Staff page, the following screen is displayed.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

| cognizant shared investig | ognizant nared investigator platform | | | | | |
|--|---|--|---|--|---|--|
| Additiona | al Information Rec | quested | | | | |
| Sponsor (Below are the l added to those | Sponsor Consent Below are the list of Sponsors for whose studies you've been invited in SIP. You've not provided consent to these sponsors. If you continue without providing consent, though your registration in SIP will be completed successfully, but you will not be automatically added to those studies in SIP, even if you've selected the right facilities in above table. | | | | | |
| Select All | You can provide consent to the Sponsors later by navigating to the Settings screen in SIP, however you will have to request the respective PIs & Delegates for Study Ste Maintenance to add you those studies manually, after you've provided consent. Setect All Sponsor View Study Details Image: Click the Togges button to the Sponsor to the Sponsor to the Sponsor No Curie View Study Details Image: Click the Togges button to the Sponsor to the Sponsor | | | | | |
| Select Fac Below is the lis facilities & d process. | st of facilities & departments whice | h have been included as part of the SIP registration invitati ase you are not associated with any of the given facilities & | on(s) you have received from the requestor(s). To ensure departments you can proceed without selection. You ca | you are study ready immediatel a always affiliate yourself to app | y after registration, we recommend you to select the appropriate roopriate facilities & departments after completion of the registration | |
| ✓ F | acility Name 🕈 | Department Name 🗢 | Address | Country \$ | View Study Details | |
| P P | ProLive Medical Research | | 12781 Southwest 42nd Street, a Click C | States of America | View Study Details | |
| © COGNIZO © 2023 Cognizant, (his site is designed t | INC All rights reserved. Manage Cool to be viewed at a browser zoom level | des News Privacy Policy Terms of Use Support Lof 100%. For best user interface experience use Microsoft Edge | Help Desk 94 and above, Google Chrome 94 and above, Safari 11 and al | oove or Firefox 93 and above brow: | sers. | |

- 1. Click the Toggle button to provide Consent to the Sponsor.
- 2. Select/Deselect the Facility.
- 3. Click Continue.



If you do not provide consent to Sponsor, after completing the registration process, you will be added to the selected Facilities as part of the SIP registration invitation but will not be added to the Studies. You have the option to provide consent by navigating to the Settings screen in SIP. You may need to request the Principal Invetigator or Study Site Maintenance Delegate to add you to studies manually.



If the Exostar Admin creates the site user profile, through the bulk upload process, it is mandatory for the Site User to review and accept the SIP Terms and Conditions. The Site User, in this case will need to perform steps 1-5 of the <u>Set your Password and Security/Challenge Questions and Activate your</u> <u>Exostar Account section</u> below, before proceeding to step 6.

4. In the SIP Orientation page that is displayed, complete the first time login training by reading and acknowledging the Site User Orientation Guide.



- 5. Click the link to view the Site User Orientation Guide.
- 6. After you have viewed the Site User Orientation Guide, close it, and click Read and Acknowledged. This button will be enabled after you open the Site User Orientation Guide.
- 7. You will be redirected to Shared Investigator Platform Home page.

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: SIPHelp@Cognizant.com | Telephone: See Help Desk

| mplete the Registration proces | S |
|---|---|
| 1. Log on to SIP by usi | ng the link www.sharedinvestigator.com. |
| 2. Click Site Login. | |
| | Sponsor/CRO login Site login |
| | Click Site Login |
| cognizant shared investigator platform | Join SIP Events Calendar Resources News Contact Us |
| 3. In the Login page th | at is displayed, click enter the email or User ID registered with your Exostar acco |
| | |
| | Log In |
| | |
| | curie.sps+5674@gmail.com |
| | Use the Email or User ID registered with your Exostar account |
| | autor. |
| | Need help? |
| | |
| | |
| | |
| | |
| | |
| | Unauthorized access to this system may constitute a criminal offense. |
| | |
| 4. Click Next. The follo | wing page is displayed. |
| | |
| | |
| | 🔺 Account Not Activated |
| | |
| Option / | A Your account has not been activated. Please refer |
| | Activation URL o your activation email for instructions. |
| Click Resend | |
| Click Resend / | |
| Click Resend / | Resend activation email |
| Click Resend | Recent activation email Contact customer support Option B |

Option B: To contact the Customer Support, click the Contact Customer Support link. To activate your account in Exostar

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

activation email will be sent to your registered e-mail address.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

5. Click Resend Activation Email link. The following page is displayed. The email with activation link will be sent to your registered e-mail address.



6. Check your Email. Click on the activation URL available in the email.

| Your Healthcare/Life Sciences partner has invited you to access SIP Support <sipsupport@exostartest.com> SIP Support 24, 2022 11:34:07 AM</sipsupport@exostartest.com> | stheir applications via Exostar | |
|--|---------------------------------|------------------|
| Dear Mary Kilsters, In order to access your Partner's applications you have been invited to activate your account in Exostar's Secure Access Mana collaboration tools. Read More http://www.myexostar.com/WorkArea/DownloadAsset.aspx?id=1814 To complete the activation of your account please click the following link: https://secureaccess.exostartest.com/idprov/accesslogin/F b1=dXNikeFY2vzcpF/FX2vzcF/FX32W2932ks3RknNiXzMzMTNAc2VidXJIcGFzcy5ieG9zdGFvdGVzdC5lb20mcGFzc3dkMT1iRF2VWWI | Click the Activation URL link. | and IOSTMXBaWEZF |
| Note: The above activation link will expire on 14th day 07/08/2022 NEED HELP? https://my.exostar.com/display/TE/Shared+Investigator+Platfom+-+SIP Please bookmark the SIP home page: https://validation.sharedinvestigator.com DO NOT reply to this email. This is an automated email and replies are not being monitored. | | |

The validity of the activation URL link availbale in the email to activate your account is 14 days.

7. In the Create Password page that is displayed, set your password and security challenge questions.

3.1 Appendix 1

The table below provides the list of special characters supported in Exostar.

| Special Characters | Description |
|--------------------|---|
| Ç C | Majuscule C-cedilla |
| ü u | Letter u with umlaut or diaeresis ; u-umlaut |
| é e | Letter e with acute accent or e-acute |
| â a | Letter a with circumflex accent or a-circumflex |
| ä a | Letter a with umlaut or diaeresis ; a-umlaut |
| à a | Letter a with grave accent |

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

| å aa | Letter a with a ring |
|----------------|---|
| ç c | Minuscule c-cedilla |
| ê e | Letter e with circumflex accent or e-circumflex |
| ë e | Letter e with umlaut or diaeresis ; e-umlauts |
| è e | Letter e with grave accent |
| ї і | Letter i with umlaut or diaeresis ; i-umlaut |
| îi | Letter i with circumflex accent or i-circumflex |
| ìi | Letter i with grave accent |
| Ä A | Letter A with umlaut or diaeresis ; A-umlaut |
| Å Aa | Letter A with a ring |
| É E | Letter E with acute accent or E-acute |
| æ ae | Latin diphthong ae in lowercase |
| Æ AE | Latin diphthong AE in uppercase |
| ô o | Letter o with circumflex accent or o-circumflex |
| Ö O | Letter o with umlaut or diaeresis ; o-umlaut |
| ò o | Letter o with grave accent |
| û u | Letter u with circumflex accent or u-circumflex |
| ù u | Letter u with grave accent |
| ÿ ij | Lowercase letter y with diaeresis |
| Ϋ́IJ | Uppercase letter Y with diaeresis |
| ÖΟ | Letter O with umlaut or diaeresis ; O-umlaut |
| Ü U | Letter U with umlaut or diaeresis ; U-umlaut |
| Ø O | Lowercase slashed zero or empty set |
| £ | Pound sign; symbol for the pound sterling |
| Ø O | Uppercase slashed zero or empty set |
| × _ | Multiplication sign |
| á a | Lowercase letter a with acute accent or a-acute |
| í i | Lowercase letter i with acute accent or i-acute |
| ó o | Lowercase letter o with acute accent or o-acute |
| ú u | Lowercase letter u with acute accent or u-acute |
| ñn | Enie; spanish letter enye; lowercase n with tilde |
| Ñ N | Spanish letter enye; uppercase N with tilde; enie |
| ^a a | Feminine ordinal indicator |
| ° 0 | Masculine ordinal indicator |
| <u>ن</u> | Inverted question marks |
| ® _ | Registered trademark symbol |
| ¬ | Logical negation symbol |
| 1/2 | One half |
| 1⁄4 | Quarter; one fourth |
| « | Angle quotes; guillemets; right-pointing quotation mark |

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

| » | _ | Guillemets; angle quotes; left-pointing quotation marks |
|-----|----|---|
| Á | А | Capital letter A with acute accent or A-acute |
| Â | А | Capital letter A with circumflex accent or A-circumflex |
| À | Α | Capital letter A with grave accent |
| © | _ | Copyright symbol |
| ¢ | _ | Cent symbol |
| ¥ | _ | Yen and Yuan Sign |
| _ | _ | Macron (straight bar placed above a letter) |
| ã | а | Lowercase letter a with tilde or a-tilde |
| Ã | А | Capital letter A with tilde or A-tilde |
| ¤ | _ | Generic currency sign |
| ð | th | Lowercase letter eth |
| Ð | Th | Capital letter Eth |
| Ê | E | Letter E with circumflex accent or E-circumflex |
| Ë | E | Letter E with umlaut or diaeresis; E-umlaut |
| È | E | Capital letter E with grave accent |
| Í | I | Capital letter I with acute accent or I-acute |
| Î | I | Letter I with circumflex accent or I-circumflex |
| Ï | I | Letter I with umlaut or diaeresis ; I-umlaut |
| | _ | Vertical broken bar |
| Ì | I | Capital letter I with grave accent |
| Ó | 0 | Capital letter O with acute accent or O-acute |
| ß | S | Letter Eszett ; scharfes S or sharp S |
| Ô | 0 | Letter O with circumflex accent or O-circumflex |
| Ò | 0 | Capital letter O with grave accent |
| õ | 0 | Lowercase letter o with tilde or o-tilde |
| Õ | 0 | Capital letter O with tilde or O-tilde |
| μ | _ | Lowercase letter Mu ; micro sign or micron |
| þ | th | Lowercase letter Thorn |
| Þ | Th | Capital letter Thorn |
| Ú | U | Capital letter U with acute accent or U-acute |
| Û | U | Letter U with circumflex accent or U-circumflex |
| Ù | U | Capital letter U with grave accent |
| ý | у | Lowercase letter y with acute accent |
| Ý | Y | Capital letter Y with acute accent |
| , | _ | Acute accent |
| ± | _ | Plus-minus sign |
| 3/4 | _ | Three quarters; three-fourths |
| ſ | | Paragraph sign or pilcrow ; end paragraph mark |
| § | _ | Section sign |

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

SIP Help Desk Email: <u>SIPHelp@Cognizant.com</u> | Telephone: See <u>Help Desk</u>

| ÷ _ | The division sign ; Obelus |
|---|--|
| د | Cedilla; added under certain letters |
| ° | Degree symbol |
| ·· | Diaresis; placed over a letter |
| · _ | Interpunct or space dot |
| 1 | Superscript one; exponent 1; first power |
| 3 | Superscript three; exponent 3; cube; third power |
| 2 | Superscript two; exponent 2; square; second power |
| i _ | Inverted exclamation marks |
| € | The Euro sign |
| Š S | Capital S with Caron |
| Š S | Lowercase s with Caron |
| Ž Z | Capital Z with Caron |
| ž z | Lowercase z with Caron |
| Œ OE | Latin diphthong AE in uppercase |
| œ oe | Latin diphthong ae in lowercase |
| - | Sofy Hyphen |
| | Non-Breaking Space; space character that prevents automatic line break |
| | at its position |
| The following symbols | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" |
| The following symbols Language | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode |
| The following symbols Language Latin script | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) |
| The following symbols Language Latin script Greek alphabet | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+03E2 - U+03EF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+03E2 - U+03EF) (U+0530 - U+058F) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+0400 - U+04FF) (U+0530 - U+05FF) (U+0590 - U+05FF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+03E2 - U+03EF) (U+0530 - U+05FF) (U+0590 - U+05FF) (U+0600 - U+06FF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic Syriac | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+03E2 - U+03EF) (U+0530 - U+05FF) (U+0590 - U+05FF) (U+0600 - U+06FF) (U+0700 - U+074F) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic Syriac Thaana | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+03E2 - U+03EF) (U+03E2 - U+03EF) (U+0530 - U+05FF) (U+0590 - U+05FF) (U+0600 - U+06FF) (U+0700 - U+074F) (U+0780 - U+07BF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic Syriac Thaana Hangul | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+0400 - U+04FF) (U+03E2 - U+03EF) (U+0530 - U+058F) (U+0530 - U+058F) (U+0590 - U+05FF) (U+0600 - U+06FF) (U+0700 - U+074F) (U+0780 - U+07BF) (U+1100 - U+11FF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic Syriac Thaana Hangul N'Ko | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+03E2 - U+03EF) (U+03E2 - U+03EF) (U+0530 - U+05FF) (U+0590 - U+05FF) (U+0600 - U+05FF) (U+0700 - U+07FF) (U+1100 - U+11FF) (U+07C0 - U+07FF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic Syriac Thaana Hangul N'Ko English | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+0400 - U+04FF) (U+03E2 - U+03EF) (U+03E2 - U+03EF) (U+0530 - U+058F) (U+0530 - U+058F) (U+0590 - U+05FF) (U+0600 - U+06FF) (U+0700 - U+074F) (U+0780 - U+07BF) (U+07C0 - U+07FF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic Syriac Thaana Hangul N'Ko English Katakana | at its position : !\""#\$%&'()*+/:;<=>?@[]^_`{ }~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+0400 - U+04FF) (U+0322 - U+03EF) (U+0530 - U+058F) (U+0530 - U+058F) (U+0590 - U+058F) (U+0600 - U+05FF) (U+0600 - U+06FF) (U+0700 - U+074F) (U+07C0 - U+07FF) |
| The following symbols Language Latin script Greek alphabet Cyrillic script Coptic alphabet Armenian alphabet Hebrew Arabic Syriac Thaana Hangul N'Ko English Katakana Hiragana | ar its position : !\""#\$%&'()*+/:;<=>?@[]^_`{{}~" Unicode (U+0021 - U+007E) (U+00A1 - U+00FF) (U+0180 - U+01BF) (U+1E00 - U+1E9B) (U+0370 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+03E1) (U+1F00 - U+1FFF) (U+0400 - U+04FF) (U+0322 - U+03EF) (U+0322 - U+03EF) (U+0530 - U+058F) (U+0590 - U+05FF) (U+0600 - U+05FF) (U+0700 - U+07FF) (U+07C0 - U+07FF) |

For a detailed description on each activity explained in this Job Aid, refer to the SIP Site User Online Help.

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