E-mail: [SIPHelp@cognizant.com](mailto:SIPHelp@cognizant.com)

Subject: Facility Name Update

SIP Service Desk,

            Please update the name for below facility,

|  |  |
| --- | --- |
| **Ticket Type:** | Service Request (Default) |
| **Short Description:** | Facility Name Update Request |
|  | \*Please update the below table and send the email to create a ticket |

|  |  |
| --- | --- |
| **Current Facility Name** |  |
| **New Facility Name** |  |
| **SIP Facility ID** |  |
| **Name Update Reason** |  |

Thanks  & Regards,