E-mail: SIPHelp@cognizant.com

Subject: Facility Creation Request

SIP Service Desk,

 Please create the below facility,

|  |  |
| --- | --- |
| **Ticket Type:** | Service Request (Default) |
| **Short Description:** | Facility Creation Request |
|  | \*Please update the below table and send the email to create a ticket |

|  |  |
| --- | --- |
| **Facility Name** |  |
| **Address** |  |
| **City** |  |
| **State** |  |
| **Country** |  |
| **Zip Code / State Code** |  |
| **Web Site (If Available)** |  |

Thanks & Regards,